

U.G. 5th Semester Examination - 2020**COMMERCE****[HONOURS]****Discipline Specific Elective (DSE)****Course Code : BCOM-H-DSE-T-02A****(Accounting for Local Bodies)**

Full Marks : 60

Time : 2½ Hours

*The figures in the right-hand margin indicate marks.**Candidates are required to give their answers in their own words as far as practicable.***[FOR ANSWERING QUESTIONS No. 2B and 3, COPY THE GIVEN BLANK FORMATS IN YOUR ANSWER BOOK OR TAKE A PRINTOUT & ATTACH THOSE WITH YOUR ANSWER BOOK]**1. Answer any **ten** questions: $2 \times 10 = 20$ যে-কোনো **দশটি** প্রশ্নের উত্তর দাও :

- i) What do you mean by Local Bodies?
স্থানীয় সংস্থা বলতে কি বোঝ?
- ii) Discuss about Constitution amendment of the Panchayati Raj Institution.
পঞ্চায়েতী রাজ প্রতিষ্ঠানের সংবিধান সংশোধন সম্পর্কে আলোচনা কর।
- iii) What are the different forms of Rural Local Bodies?
গ্রামীণ স্থানীয় সংস্থার বিভিন্ন ধাপগুলি কি কি?

[Turn Over]

- iv) Who makes provisions for Panchayat accounts?
পঞ্চায়েত হিসাব রক্ষণের আইন কে প্রণয়ন করেন?
- v) What are the different forms of Urban Local Bodies?
স্থানীয় পৌর সংস্থার বিভিন্ন ধাপগুলি কি কি?
- vi) Mention financial statements for ULB as per manual.
এর প্রেক্ষিতে স্থানীয় পৌর সংস্থার বিবরণীগুলি উল্লেখ কর।
- vii) Name the Form used for Cash Book and Subsidiary Cash Book.
Cash Book এবং Subsidiary Cash Book প্রস্তুতে কোন্ Form ব্যবহৃত হয়?
- viii) Discuss Accounting Standards for Local Bodies.
স্থানীয় সংস্থার Accounting Standards আলোচনা কর।
- ix) Mention the term 'General Purpose Financial Statements' includes for local bodies.
স্থানীয় সংস্থার 'General Purpose Financial Statements'এ কি অন্তর্ভুক্ত থাকে?
- x) Name the Form used for annual statement of Receipts and Payments.
Receipts and Payments এর বার্ষিক বিবরণীতে যে Form ব্যবহৃত হয় তা উল্লেখ কর।

xi) Mention additional information included with the Annual Report of ULB.

স্থানীয় সংস্থার বার্ষিক বিবরণীতে কি কি অতিরিক্ত তথ্য অন্তর্ভুক্ত থাকে?

xii) Define Gram Unnayan Samiti.

গ্রাম উন্নয়ন সমিতি কি?

xiii) What are the important reports for ULB?

স্থানীয় পৌর সংস্থার গুরুত্বপূর্ণ বিবরণীগুলি কি কি?

xiv) Discuss the provisions of the Section 186 of the Panchayat Act.

পঞ্চায়েত আইনের ১৮৬ নম্বর ধারা সম্পর্কে আলোচনা কর।

xv) What are the primary documents used by the ULB?

স্থানীয় পৌর সংস্থা কি কি প্রাথমিক দলিল ব্যবহার করে?

2. Give answer to Either **2A** OR **2B**:

2A অথবা **2B** প্রশ্নসমূহের উত্তর দাও :

2A. Answer any **four** questions: $5 \times 4 = 20$

যে-কোনো চারটি প্রশ্নের উত্তর দাও :

i) What are the “Fundamental Accounting Assumptions”?

“Fundamental Accounting Assumptions” গুলি কি কি?

ii) Write the provision regarding Subsidiary Cash Book of Gram Panchayats.

গ্রাম পঞ্চায়েত এর Subsidiary Cash Book প্রস্তুতের বিষয়ে আলোচনা কর।

iii) Discuss the rules for maintenance of Cash Book for Gram Panchayat.

গ্রাম পঞ্চায়েত এর Cash Book প্রস্তুতের নিয়মাবলী আলোচনা কর।

iv) Write the Para 1.2 and Para 1.4 of Accounting Manual for ULB.

স্থানীয় পৌর সংস্থার Accounting Manual-এর অনুচ্ছেদ 1.2 এবং অনুচ্ছেদ 1.4 লেখ।

v) Discuss the rules for Gram Panchayat funds and Custody of funds.

গ্রাম পঞ্চায়েত Funds এবং Custody Funds রক্ষণের নিয়মাবলী আলোচনা কর।

vi) Mention the Standards issued in India for Local Bodies.

স্থানীয় সংস্থার জারি করা Standard গুলি উল্লেখ কর।

OR

2B. From the Receipts and Payments Account given below prepare an Income and Expenditure Account/Statement of Ranaghat Municipality for the year ended on 31.03.2020, in the format given at the end of the question.

Ignore “Previous Year” column of the said Format.

Receipts and Payments Account for the year ended 31.03.2020

Receipts	Amount (Rs.)	Payments	Amount (Rs.)
Opening Balance - Cash	1,23,000	Salary & Allowance	1,70,00,000
- Bank	1,80,40,500	Staff Group Insurance	3,50,000
Municipal Tax collection	41,00,000	Administrative	
Tax on Advertisement	1,05,000	Expenses –	
Revenue assigned by		(i)Accounts Deptt.	2,80,000
Govt. of W.B.	24,00,000	(ii)Law Dept.	1,05,000
Rent from Auditorium	1,80,000	(iii)Engg. Deptt.	11,00,000
Rent from Playground	500	(iv)Health Deptt.	7,80,000
Trade License Fee	5,00,000	(v)Personnel Deptt.	2,25,000
Mutation Fee	13,75,000	Road Maintenance	55,00,000
Ambulance hire charge	25,000	Water Supply	
Car parking charge	30,000	Maintenance	22,00,000
Govt. Grants for –		Garbage Clearance	15,50,000
(i) Road maintenance	47,00,000	Street Electricity	
(ii) Water supply	33,00,000	Expenses	12,00,000
(iii)Salary & allowance	1,55,00,000	Interest on Bank OD	6,15,000
Interest on Investment	2,55,000	Health Awareness	
Interest from Bank	85,000	Programme	1,85,000
Fines	1,000	Blood Donation Camp Exp.	25,000
Donations	1,00,000	Purchase of Stores	19,00,000
		Subsidies For Toilet	
		Construction	14,30,000
		Hire charges for Cars	4,50,000
		Investment in Govt. Bonds	7,00,000
		Closing Balance - Cash	1,25,000
		- Bank	1,51,00,000
	5,08,20,000		5,08,20,000

Additional Information:

- Depreciation for the year – Rs. 16,58,000
- There was no opening and closing balance of stores.
- Outstanding Exp. as on 31.03.2021: Salary Rs.4,25,000; Electricity Exp. Rs. 1,05,000
- Transfer to Reserve Fund @ 10% of surplus, if any.

In your workings, prepare separate schedule for each item of income and expenditure mentioned in the Format. For example –

Prepare a schedule of Tax Revenue (Schedule no 1-1), by taking Municipal Tax and Tax on Advertisement. Then put the total of the Schedule in Income and Expenditure Account. 20

FORMAT

Name of the Urban Local Body.....

Income and Expenditure Statement for the period from.....to

Code	Item/Head of Account	Schedule No.	Current Year Amount (Rs.)	Previous Year Amount (Rs.)
1	2	3	4	5
	INCOME			
110	Tax Revenue	1-1		
120	Assigned Revenues & Compensations	1-2		
130	Rental Income from Municipal Properties	1-3		
140	Fees & User Charges	1-4		

150	Sale & Hire Charges	1-5		
160	Revenue Grants, Contributions & Subsidies	1-6		
170	Income from Investment	1-7		
171	Interest Earned	1-8		
180	Other Incomes	1-9		
A	Total Income			
	EXPENDITURE			
210	Establishment Expenses	1-10		
220	Administrative Expenses	1-11		
230	Operations & Maintenance	1-12		
240	Interest & Finance Expenses	1-13		
250	Programme Expenses	1-14		
260	Revenue Grants, Contributions & Subsidies	1-15		
270	Provisions & Write Off	1-16		
271	Miscellaneous Expenses	1-17		
272	Depreciation			
273				
B	Total Expenditure			
A-B	Gross surplus/(deficit) of income over expenditure before Prior Period Items			
	Add/Less: Prior Period Items (Net)	1-18		
	Gross surplus/ (deficit) of income over expenditure after Prior Period Items			
	Less: Transfer to Reserve Funds			
	Net balance being surplus/deficit carried over to Municipal Fund			

3. From the following information write a Cash Book of Kalinarayanpur Gram Panchayat in the format given at the end of this question:

Date	Particulars	Amount (Rs.)
01.11.2020	Opening Balance	15,700
	Cash-	
	Bank-	9,12,000
02.11.2020	Paid salary to Executive Assistant by cheque	45,000
04.11.2020	Paid Electricity Bill to WBSEDCL, by cheque	24,200
04.11.2020	Received United Fund from Govt. of West Bengal (cheque)	8,00,000
05.11.2020	Taxes collected – received in cash from tax collector A. Mondal	25,500
05.11.2020	Toll Tax – received in cash from collector B. Kundu	8,500
06.11.2020	Licence fee on Vehicle – in cash from S. Basu Rs.4,500 and in cheque from S. Hassan Rs. 7,000	
06.11.2020	Rent received from Community Hall (cash)	5,500
07.11.2020	Paid telephone charges in cheque	2,340
07.11.2020	Paid office expenses in cash to S. Roy	850
08.11.2020	Paid for repairing of Tube Wells – cash	6,400
08.11.2020	Received Grant under SSK scheme from Govt. of WB in cheque	88,000
09.11.2020	Received Donation in cash from K. Majumdar	3,000
09.11.2020	Payment made to Sishu Bharati from SSK scheme in cheque	150,000
11.11.2020	Taxes collected - received in cash from tax collector A. Mondal	5,500
15.11.2020	Paid Travelling expenses to secretary in cash	675
18.11.2020	Collection from Makar Sankranti Mela – in cash collected by B. Kundu	29,000
20.11.2020	Paid to advance against salary to Executive Assistant (cheque)	12,000
25.11.2020	Paid for Construction of Health Centre to SS Construction (cheque)	3,55,000
27.11.2020	Commission paid to tax collector A. Mondal – cash	2,100
28.11.2020	Grant from PMGSY scheme from Central Govt. in cheque	88,00,000
28.11.2020	Paid for road construction under PMGSY to Biswas & Co. in cheque	21,00,000
30.11.2020	Bank charges by PNB	300

Note: Assume that separate bank accounts have not been opened for funds received from Govt. under different schemes. 20

Answer 3 :

Form 1 - Cash Book

.....Gram Panchayat

Date	RECEIPTS	R No	L F	Cash	Bank	Sig. Of E.A.
	From Whom Received and Purpose					

Date	PAYMENTS	R No	L F	Cash	Bank	Sig. Of E.A.
	To Whom Paid and Purpose					

Total Receipts:	Details of Closing Balance:	Total Payments:
Opening Balance:	Cash in hand:	Closing Balance:
Grand Total:	Cash at Bank:	Grand Total:

Signature of the Secretary/Authorized Employee with date
