

### YEARLY STATUS REPORT - 2020-2021

Part A		
Data of the Institution		
1.Name of the Institution	DUKHULAL NIBARAN CHANDRA COLLEGE	
Name of the Head of the institution	Mr. Eeshan Ali	
• Designation	Principal(in-charge)	
• Does the institution function from its own campus?	Yes	
Phone no./Alternate phone no.	03485262477	
Mobile No:	9434503062	
Registered e-mail	dnccollege@gmail.com	
Alternate e-mail	iqac@dnccollege.ac.in	
• Address	P.O. & Vill. Aurangabad, Dist. Murshidabad, West Bengal, 742201	
• City/Town	Aurangabad	
• State/UT	West Bengal	
• Pin Code	742201	
2.Institutional status		
Type of Institution	Co-education	
• Location	Rural	
• Financial Status	UGC 2f and 12(B)	

• if yes, whether it is uploaded in the Institutional website Web link:	https://dnccollege.ac.in/academic- calander/
4. Whether Academic Calendar prepared during the year?	Yes
3.Website address (Web link of the AQAR (Previous Academic Year)	https://dnccollege.ac.in/wp- content/ uploads/2021/05/AQAR_2018-19.pdf
Alternate e-mail address	amitlal1980@rediffmail.com
• IQAC e-mail address	iqac@dnccollege.ac.in
• Mobile	9732970754
Alternate phone No.	
• Phone No.	03474260234
Name of the IQAC Coordinator	Dr. Amitlal Bhattacharya
Name of the Affiliating University	University of Kalyani

#### **5.**Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	В	2.33	2009	30/09/2009	29/09/2014
Cycle 2	В	2.38	2016	01/12/2016	30/11/2021

#### **6.Date of Establishment of IQAC**

08/02/2012

### 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
Upload latest notification of formation of IQAC	View File	

9.No. of IQAC meetings held during the year	04
Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
If No, please upload the minutes of the meeting(s) and Action Taken Report	View File
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

#### 11. Significant contributions made by IQAC during the current year (maximum five bullets)

Smooth running of online classes Formation of Green Campus and Health Awareness committee Installation of more digital class rooms Auotmation in college library More induction, refresher and FDP done by teachers

### 12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Collaboration with other institution	IIRS-ISRO Nodal centre, Depatment of Physics
PG Courses	Started with Netaji Subhas Open University
Student and staff Canteen	Established
Mordanization of Laboratories	On Going
Inauguration of Newly built auditorium	On going
Sanitary napkin management system	proposed
Green and academic audit	proposed
13.Whether the AQAR was placed before statutory body?	Yes

Name of the statutory body		
Name	Date of meeting(s)	
Governing Body	Nil	
14.Whether institutional data submitted to AIS	HE	
Year	Date of Submission	
2020-21	10/02/2022	
15.Multidisciplinary / interdisciplinary		
16.Academic bank of credits (ABC):		
17.Skill development:		
18.Appropriate integration of Indian Knowledg using online course)	ge system (teaching in Indian Language, culture,	
19.Focus on Outcome based education (OBE):F	ocus on Outcome based education (OBE):	
20.Distance education/online education:		
Extended Profile		
1.Programme		
1.1	19	
Number of courses offered by the institution across all programs during the year		

File Description	Documents
Data Template	<u>View File</u>

#### 2.Student

2.1

Number of students during the year

File Description	Documents
Data Template	<u>View File</u>

2.2

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<u>View File</u>

2.3

Number of outgoing/final year students during the year

File Description	Documents
Data Template	<u>View File</u>

#### 3.Academic

3.1

Number of full time teachers during the year

File Description	Documents
Data Template	<u>View File</u>

3.2

Number of Sanctioned posts during the year

Extended Profile		
1.Programme		
1.1		19
Number of courses offered by the institution across all programs during the year		
File Description	Documents	
Data Template		View File
2.Student		
2.1		3446
Number of students during the year		
File Description	Documents	
Data Template		View File
2.2		1794
Number of seats earmarked for reserved category State Govt. rule during the year	as per GOI/	
File Description	Documents	
Data Template		View File
2.3		645
Number of outgoing/ final year students during the	ne year	
File Description	Documents	
Data Template		View File
3.Academic		
3.1		35
Number of full time teachers during the year		
File Description	Documents	
Data Template		View File

3.2	40

Number of Sanctioned	posts	during	the year
----------------------	-------	--------	----------

File Description	Documents
Data Template	<u>View File</u>

4.Institution	
4.1	33
Total number of Classrooms and Seminar halls	
4.2	4028239116
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	20
Total number of computers on campus for academic purposes	

#### Part B

#### **CURRICULAR ASPECTS**

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Dukhulal Nibaran Chandra College started its journey in 1967 under the jurisdiction of university of Kalyani. The regular teachinglearning process is carried out according to the guidelines of the CBCS-UGC patter4n followed by the University of kalyani from 2018-2019 academic session.

The following streams with numerous disciplines are included in the undergraduate curriculum. These are:

#### Humanities:

- Arabic
- Bengali
- Educatiomn
- English
- Envirobnmental Studies
- History

- Philosophy
- Physical Education
- Political Science
- Sanskrit

#### Science

- Botany
- Chemistry
- Economics
- Mathematics
- Geography
- Physics
- Zoology

#### Coommerce

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic calender are framed to conduct internal evaluation departmentwise.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	https://dnccollege.ac.in/academic- calander/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating

A. All of the above

University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	No File Uploaded

#### 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

19

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<u>View File</u>

#### 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<u>View File</u>
List of Add on /Certificate programs (Data Template )	No File Uploaded

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

#### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Sexual Harassment, Green campus and Health awareness committee working for fufillment of relrvent issues.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<u>View File</u>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<u>View File</u>

#### 1.3.3 - Number of students undertaking project work/field work/ internships

20

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work//internships (Data Template)	<u>View File</u>

#### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the	E. None of the above
syllabus and its transaction at the institution	
from the following stakeholders Students	
Teachers Employers Alumni	

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

### **1.4.2 - Feedback process of the Institution** may be classified as follows

E. Feedback not collected

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

#### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

#### 2.1.1.1 - Number of sanctioned seats during the year

2320

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<u>View File</u>

## 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

505

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

#### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

#### Nil

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<u>View File</u>

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1891	35

File Description	Documents
Any additional information	<u>View File</u>

#### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

For better learning different methods like project work, survey, Community outreach programme and other problem solving methods are implemented departmentwise.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

### All the teachers use ICT enabled tools. And college also have ICT enabled class rooms

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://dnccollege.ac.in/others/

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

73

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	<u>View File</u>
mentor/mentee ratio	<u>View File</u>

#### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

35

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	<u>View File</u>
List of the faculty members authenticated by the Head of HEI	No File Uploaded

### ${\bf 2.4.2 - Number\ of\ full\ time\ teachers\ with\ Ph.\ D.\ /\ D.M.\ /\ M.Ch.\ /D.N.B\ Superspeciality\ /\ D.Sc.\ /\ D.Litt.\ during\ the\ year\ (consider\ only\ highest\ degree\ for\ count)}$

### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<u>View File</u>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

5

File Description	Documents
Any additional information	<u>View File</u>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal Assesment is done on regular basis by all the departments either thrrough online or offline mode.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	
	https://dnccollege.ac.in/academic-
	<u>calander/</u>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

There is well established mechanism for stuents grievence through continuous assesment and formative evaluation and remedial classes.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://dnccollege.ac.in/general-notice/

#### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

All the stakeholders are awared through notices available in website and notice board.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://dnccollege.ac.in/general-notice/
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Meetings are organised as per the university regulation to aware the procedure to the fraternity and outcomes are evaluated formally.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://dnccollege.ac.in/general-notice/

#### 2.6.3 - Pass percentage of Students during the year

### 2.6.3.1 - Total number of final year students who passed the university examination during the year

561

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

#### 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

NA

#### RESEARCH, INNOVATIONS AND EXTENSION

- 3.1 Resource Mobilization for Research
- 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
- 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

01

File Description	Documents
Any additional information	<u>View File</u>
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

- 3.1.2 Number of departments having Research projects funded by government and non government agencies during the year
- 3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	https://www.online-inspire.gov.in/

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

04

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

#### 3.2 - Research Publications and Awards

### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

#### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

35

File Description	Documents
Any additional information	<u>View File</u>
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during the year

### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings during the year

21

File Description	Documents
Any additional information	<u>View File</u>
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

#### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Socio economic survey, field study, Project, internship and comunity sensitization.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

- 3.3.2 Number of awards and recognitions received for extension activities from government / government recognized bodies during the year
- 3.3.2.1 Total number of awards and recognition received for extension activities from Government/government recognized bodies during the year

01

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<u>View File</u>
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

# 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

03

File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	<u>View File</u>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

#### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

# 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/ Red Cross/ YRC etc., during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

#### 3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the-job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

- 3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year
- 3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<u>View File</u>
Any additional information	<u>View File</u>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

#### INFRASTRUCTURE AND LEARNING RESOURCES

#### **4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

Adequate infructure for taking classes of all the disciplines and semesters.

Laboratory for science departments and geography and computer centre is in place

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://dnccollege.ac.in/others/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has dedicated place for indoor games, gymnasium and yoga centre. Out door field is also in place for out door games.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://dnccollege.ac.in/annual-sports/

### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

02

#### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

02

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2549125

Page 22/43 03-11-2022 12:38:49

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<u>View File</u>

#### 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Automed system using Library Managemnt tool (LMS) is in force to facilitate the readers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://dncc- opac.12c2.co.in/pages.pl?p=links

# 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

### 4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

75

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT facilities different softwares including Wi fi is updated regularly by outsourceing or using intrnal resources.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://dnccollege.ac.in/others/

#### **4.3.2 - Number of Computers**

52

File Description	Documents
Upload any additional information	<u>View File</u>
Student – computer ratio	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in D. 10 - 5MBPS

Page 24/43 03-11-2022 12:38:49

#### the Institution

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

#### 4.4 - Maintenance of Campus Infrastructure

- 4.4.1 Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)
- 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

25,49,125

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Regular maintainance and utilization are done thrhrough different committees like sports committee, purchase committee, IQAC etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://dnccollege.ac.in/sub-committees/

#### STUDENT SUPPORT AND PROGRESSION

#### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the

#### Government during the year

### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

347

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

nil

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

# 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

260

### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

#### 5.2 - Student Progression

#### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

260

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

#### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

200

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

## 5.2.3 - Number of students qualifying in state/national/international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

#### government examinations) during the year

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

#### 5.3 - Student Participation and Activities

- 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year
- 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

#### Nil

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Due to COVID pandemic situation students representation was not possible.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

### **5.3.3.1** - Number of sports and cultural events/competitions in which students of the Institution participated during the year

01

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni association has not contributed significantly in this session

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

### **5.4.2 - Alumni contribution during the year** (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	<u>View File</u>

#### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

- 6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution
- 1. Two special committeess Green campus committee Health and Hygeine committee has been formed to continuous management of the college environment.
- 2. Other commiteess look after the different good practices.
- 3. Multicultural helds to promote humanistic personality among the learners to grow the values and prepare themselves for future leadership.

File Description	Documents
Paste link for additional information	https://dnccollege.ac.in/our-vision/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The leadership is decentralized through different committees.

File Description	Documents
Paste link for additional information	https://dnccollege.ac.in/sub-committees/
Upload any additional information	No File Uploaded

#### 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Institution encouages learners about social resposibilities and acountibility.

- 1. Promoting excellence in the learning process.
- 2. Expanding the skyline of knowledge through creative methods of teaching-learning.
- 3. Maintaining high moral standard in teaching and administration.
- 4. Catering to diverse needs of multi-social, multi-linguist strata of society.
- 5. Providing good academic ambience in pursuit of greatness in

- education.
- 6. Eco-friendly campus as a substratum of multi-disciplinary courses.
- 7. State-of-workmanship infrastructure to support the students' participatory means of seeking knowledge.
- 8. Encouraging awareness about social responsibility and accountability.
- 9. Promotion of value through continuous improvement and sustainable growth.

File Description	Documents		
Strategic Plan and deployment documents on the website	No File Uploaded		
Paste link for additional information	https://dnccollege.ac.in/our-values/		
Upload any additional information	No File Uploaded		

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The governing body takes and approves different policies and implemented through administrative set up. Regular appointments are done by Government agencies. Service rules are governed by UGC and Govt. of West Bengal.

File Description	Documents		
Paste link for additional information	https://dnccollege.ac.in/rules/		
Link to Organogram of the Institution webpage	Nil		
Upload any additional information	<u>View File</u>		

6.2.3 - Implementation of e-governance in	A.	All	of	the	above	
areas of operation Administration Finance						
and Accounts Student Admission and						
Support Examination						

File Description	Documents
ERP (Enterprise Resource Planning)Document	<u>View File</u>
Screen shots of user interfaces	<u>View File</u>
Any additional information	No File Uploaded
Details of implementation of e- governance in areas of operation, Administration etc (Data Template)	No File Uploaded

#### **6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

A Co-operative is functioning successfully to support the employees financially.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

- 6.3.2 Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year
- 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

01

File Description	Documents
Upload any additional information	<u>View File</u>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

- 6.3.3 Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year
- 6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

#### 01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

13

File Description	Documents
IQAC report summary	<u>View File</u>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

Annual appraisal of performance are done for the staffsthrough internal assessment of the institution and approved by the Director

of public instruction, Govt. of West Bengal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audits are done regularly by the Government but this year no auditors are sent yet.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Under the guidence of Governing Body infrastructural developments are done by using own resources to to optimise the costing. Also administrative and admission process are done online by using own

resources to minimize the expenditure.

File Description	Documents
Paste link for additional information	http://dnccollegeonlineadmission.com/login _aspx?ReturnUrl=%2feadmin
Upload any additional information	No File Uploaded

#### 6.5 - Internal Quality Assurance System

- 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes
- 1. Collaboration with other institutionIIRS-ISRO Nodal centre, Depatment of Physics
- 2. PG CoursesStarted with Netaji Subhas Open University
- 3.Student and staff CanteenEstablished
- 4. Sanitary napkin management system- proposed
- 5.Green and academic audit- proposed
- 6.Mordanization of Laboratories
- 7. Inauguration of Newly built auditorium

Also Smooth running of online classes Formation of Green Campus and Health Awareness committee Installation of more digital class rooms Auotmation in college library Encouragement for More induction, refresher and FDP courses for teachers

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

- 6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities
- 1. Teaching learning process are monitered regularly through

yearly PBAS.

2. departmental feedback are taken regularly towards progress of learning outcomes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://dnccollege.ac.in/physics/
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

#### INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

UNDER THIS LOCKDOWN SITUATION REGULAR CONTACT WAS MADE WITH THE SUDENTS AND ALL STAKE HOLDERS FOR THE PROMOTION OF GENDER EQUALITY.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	seperate Common room is available the girls.

# 7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensorbased energy conservation Use of LED bulbs/power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste management and recycling system are under process. and proposal given by IQAC.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution

D. Any 1 of the above

#### system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

#### 7.1.5 - Green campus initiatives include

### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- B. Any 3 of the above
- 1. Restricted entry of automobiles
- 2. Use of Bicycles/ Battery powered vehicles
- 3. Pedestrian Friendly pathways
- 4. Ban on use of Plastic
- 5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Any other relevant documents	No File Uploaded

#### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

# 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

- 7.1.7 The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading
- D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Different culture, religion and linguistic people reside in this region. hence coexistence of divbersified student community is seen in this college campus. Authority is always keen to maintain communal socioeconomic harmony. All the staff and stakeholders are aware of the fact and takes initiatives to maintain peaceful diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

03-11-2022 12:38:49

Studenta and employees are always sensetized towards the constitutional obligations like values, duties and responsibility of the citizen through different programmes and meetings held in the campus.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Different events and festivals of local and global importance are celebrated regularly through cultural committee, NSS and NCC in the college campus as well as in the locality.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

#### 7.2 - Best Practices

- 7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.
- 1. FREE STUDENTSHIP FOR POOR BUT MERITORIOUS STUDENTS
- 2. LIBRARY OPEN ACCESS FOR STUDENTS and SUPPLY OF PHOTOCOPY OF LEARNING MATERIAL

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

#### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College endeavors to educate the youth according to the best traditions and Cultural heritage of our Country. It believes that education is the manifestation of perfection already in men and strives for their all round development so that they become ideal citizen. At the same time students are expected to be disciplined with high moral character and perform their duties to the society. The student community should become conscious of their obligations to the society at large taking extra care for the poor and uneducated masses around them. Moreover, the college administration, with its key resources, try it's level best to exert and ensure an atmosphere that will be conducive and congenial.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

#### 7.3.2 - Plan of action for the next academic year

- 1. ORGANISATION OF STUDENT NEED BASED SEMINARS
- 2. CLASS ROOMS WITH ICT
- 3. UPGRADED LABORATORY FOR GEOGRAPHY, BOTANY , ZOOLOGY, PHYSICS AND CHEMISTRY
- 4. APPOINTMENT OF PRINCIPAL
- 5. APPOINTMENT OF TEACHING AND NON-TEACHING STAFF
- 6. ENVIRONFENT FRIENDLY GREEN CAMPUS
- 7. INTRODUCTION OF NEW COURSES.