

Minutes of the Proceeding of the meeting held on 01.08.2018

Members present

1. Anvita Saha
2. Shiyana Bondyapadhyay (Chakraborty)
3. Supriya Sen Gupta.
4. Boshu Ali 11/08/17
5. Anup Kumar Sankar
6. Amital Bhatt Choudhary
7. Shoubo K. Borik

Principal CA Nikhilenar Bikash Das takes Chair and meeting started.

He requested the members to discuss the matter of website development and give proper suggestions.

After thorough discussion the following structure of the college website has been recommended -

1. Development of the Cover page -
 - a) Slide of college building image
 - b) " " Gati with 50 yrs logo
 - c) " " Departmental images
 - d) " " library
 - e) Blood Donation Camp (photo with president)
 - f) GST Seminar, Physics Seminar, DPS sports
 - g) 50 yrs. Cultural programme image

2. Sub Headings - Mission and vision, history
(About U.S)

3. Administration -

- (i) principal's Desk
- (ii) G.B
- (iii) Rules & Regulations (University and College)
- (iv) Sub-Committees
- (v)

4. Academics -

- (i) Departments - Faculty profile
- (ii) Non teaching staff profile
- (iii) Courses (CBCS System)
- (iv) Admission -
 - a) Eligibility
 - b) ~~Foreign students~~
 - c) intake capacity
 - d) Subject Combination
 - e) Student portal
- (v) ~~Admission~~

5. Facilities -

- (i) Library
- (ii) Computer Centre
- (iii) Health Centre
- (iv) Hostel
- (v) NSS
- (vi) Alumni Association - spot light, Separate login, User id, Pan match E-mail.

6. IQAC -

- (i) Introduction
- (ii) Members
- (iii) AQAR
- (iv) Notice
- (v) Contact

7. Contact us

- (i) Contact nos
- (ii) Email ID
- (iii) ~~Departmental Email IDs.~~

No other matters discussed in the meeting and the meeting ended with vote of thanks to the Chair.

W.S. 01/8/18

Action Deployed - New Contract has been signed with the service provider and new website has designed with more information.